

The 2007 Child Care Licensing Study

Indiana State Profile

LICENSING AGENCY CONTACT INFORMATION

Agency name: Bureau of Child Care, Division of Family Resources, Indiana Family and Social Services Administration

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NUMBER OF LICENSED FACILITIES AND LICENSED CAPACITY

Facility Type	Number of Licensed Facilities	Licensed Capacity
Child care centers	606	217,472
Small FCC homes	2,564	72,957
Large/group FCC homes	428	5,383
Other types of licensed facilities*	1,762	0
Total	5,360	295,812

NUMBER OF LICENSING SUPERVISORS, STAFF, AND CASELOADS

Total number of full-time equivalent licensing supervisors	4
Total number of full-time equivalent line staff	35
Estimated caseload ratio (i.e., number of facilities per line staff)	153:1

Note: NCCIC/NARA calculated the estimated caseload by dividing the total number of licensed facilities (i.e., centers and FCC homes) by the total number of licensing line staff.

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FREQUENCY OF INSPECTIONS BY TYPE			
Type	Child Care Centers	Small FCC Homes	Large/Group FCC Homes
Prior to issuing a license	✓	✓	✓
• Announced		✓	✓
• Unannounced	✓		
License renewal	✓	✓	✓
• Announced	✓	✓	✓
• Unannounced			
Routine compliance			
• Announced			
• Unannounced			
FREQUENCY OF REQUIRED INSPECTION VISITS BY FACILITY TYPE			
Type	Frequency		
Child care centers	Once a year		
Small FCC homes	Once a year		
Large/group FCC homes	Once a year		
FREQUENCY OF LICENSE RENEWAL BY FACILITY TYPE			
Type	Frequency		
Child care centers	Every 2 years		
Small FCC homes	Every 2 years		
Large/group FCC homes	Every 2 years		
REGULATIONS SUMMARY			
Regulations Title			Date
Child care center regulations			
Rule 4.7. Child Care Centers; Licensing			11/7/2003
Small FCC home regulations			
Indiana Rule 1.1. – Child Care Homes			7/12/2001

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REGULATIONS SUMMARY, CON.		
Regulations Title		Date
Large/group FCC home regulations		
Indiana Rule 1.3. – Class II Child Care Homes		7/12/2001
<p>Note: NCCIC/NARA used child care licensing regulations that were posted on the National Resource Center for Health and Safety in Child Care and Early Education Web site between January 1, 2006, to December 31, 2007. Regulations titles were also copied directly from this site.</p>		
DEFINITION OF LICENSED FCC HOMES		
Small FCC homes		
Number of children allowed	6–12 (plus 3 SAC during vacations)	
Maximum number of children to 1 provider	12	
Provider's own children counted	Yes	
Maximum number of infants and toddlers to 1 provider	6 younger than 2 years, with 2 or more children 16 months and older and walking	
Large/Group FCC homes		
Number of children allowed	13–16	
Ratio of children to 1 provider	4:1 for infants; 6:1 for birth–2 years, with 2 or more children 16 months and older and walking; 10:1 for birth–6 years, with no more than 3 younger than 16 months; 12:1 for 3 years and older	
Provider's own children counted	Yes	
CHILD-STAFF RATIOS AND GROUP SIZE BY AGE OF CHILDREN FOR CHILD CARE CENTERS		
Age of Children	Child-Staff Ratio	Group Size
6 weeks	4:1	8
9 months	4:1	8
18 months	5:1	10
27 months	5:1	10
3 years	10:1	20
4 years	12:1	24
5 years	15:1	30
6 years	15:1	30
7 years	15:1	30
8–9 years	15:1	30
10 years and older	15:1	30

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CRIMINAL BACKGROUND CHECKS REQUIRED BY TYPE			
Type	Child Care Centers	Small FCC Homes	Large/Group FCC Homes
Criminal history records	✓	✓	✓
Fingerprints			
Child abuse and neglect registry	✓	✓	✓
Sex offender registry	✓	✓	✓
Signed statement about criminal status			
MINIMUM PRESERVICE QUALIFICATIONS AND ONGOING TRAINING REQUIREMENTS			
Role	Minimum Preservice Qualifications	Ongoing Training Hours	
Child care center staff			
Director	Associate's degree in ECE	12	
Master teacher	CDA credential	12	
Teacher	High school diploma or GED	12	
Assistant teacher	NR	NR	
Aide	NR	NR	
Small FCC home providers			
Provider	None	0	
Assistant provider	None	0	
Large/Group FCC home providers			
Provider	None	0	
Assistant provider	None	0	

Key:

CCP = Certified Child Care Professional Credential awarded by the National Child Care Association
 CDA = Child Development Associate Credential awarded by the Council for Professional Recognition
 ECE = Early childhood education
 FCC = Family child care
 GED = General Educational Development Test
 NA = Not applicable/not addressed
 NAC = National Administrators Credential awarded by the National Child Care Association

NARA = National Association for Regulatory Administration
 NC = No category of facility
 NCCIC = National Child Care Information and Technical Assistance Center
 NL = Not licensed
 NR = Not regulated
 SAC = School-age children

***Note:**

Other licensed facilities include registered child care ministries and legally exempt FCC homes that receive subsidy payments from the Child Care and Development Fund.