

# The 2007 Child Care Licensing Study

## New York State Profile

### LICENSING AGENCY CONTACT INFORMATION

**Agency name:** Division of Child Care Services, New York State Office of Children and Family Services

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52 Washington Street

**City:** Rensselaer

**State:** NY

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**Phone:** 518-473-7793

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### NUMBER OF LICENSED FACILITIES AND LICENSED CAPACITY

Facility Type	Number of Licensed Facilities	Licensed Capacity
Child care centers	3,971	251,948
Small FCC homes	8,381	63,621
Large/group FCC homes	5,098	69,818
Other types of licensed facilities*	2,462	209,741
<b>Total</b>	<b>19,912</b>	<b>595,128</b>

### NUMBER OF LICENSING SUPERVISORS, STAFF, AND CASELOADS

Total number of full-time equivalent licensing supervisors	123
Total number of full-time equivalent line staff	471
Estimated caseload ratio (i.e., number of facilities per line staff)	42:1

**Note:** NCCIC/NARA calculated the estimated caseload by dividing the total number of licensed facilities (i.e., centers and FCC homes) by the total number of licensing line staff.

## New York

FREQUENCY OF INSPECTIONS BY TYPE			
Type	Child Care Centers	Small FCC Homes	Large/Group FCC Homes
<b>Prior to issuing a license</b>	✓	✓	✓
• Announced	✓	✓	✓
• Unannounced			
<b>License renewal</b>	✓		✓
• Announced	✓		✓
• Unannounced			
<b>Routine compliance</b>	✓	✓	✓
• Announced	✓	✓	✓
• Unannounced	✓	✓	✓
FREQUENCY OF REQUIRED INSPECTION VISITS BY FACILITY TYPE			
Type	Frequency		
Child care centers	Once every 2 years		
Small FCC homes	Once every 2 years		
Large/group FCC homes	Once every 2 years		
FREQUENCY OF LICENSE RENEWAL BY FACILITY TYPE			
Type	Frequency		
Child care centers	Once every 2 years		
Small FCC homes	Once every 2 years		
Large/group FCC homes	Once every 2 years		
REGULATIONS SUMMARY			
Regulations Title			Date
<b>Child care center regulations</b>			
Subpart 418-1: Child Day Care Centers			1/31/2005
<b>Small FCC home regulations</b>			
Part 417: Family Day Care Homes			1/31/2005

# New York

REGULATIONS SUMMARY, CON.		
Regulations Title	Date	
<b>Large/group FCC home regulations</b>		
Part 416: Group Family Day Care Homes	1/31/2005	
<b>Note:</b> NCCIC/NARA used child care licensing regulations that were posted on the National Resource Center for Health and Safety in Child Care and Early Education Web site between January 1, 2006, to December 31, 2007. Regulations titles were also copied directly from this site.		
DEFINITION OF LICENSED FCC HOMES		
<b>Small FCC homes</b>		
Number of children allowed	3–6 (plus 2 SAC)	
Maximum number of children to 1 provider	6, if none are younger than 2 years; 5, if 1 or more are younger than 2 years	
Provider’s own children counted	Yes	
Maximum number of infants and toddlers to 1 provider	2 younger than 2 years	
<b>Large/Group FCC homes</b>		
Number of children allowed	7–12 (plus 2 SAC)	
Ratio of children to 1 provider	6:1; 2:1 if children are younger than 2 years	
Provider’s own children counted	Yes	
CHILD-STAFF RATIOS AND GROUP SIZE BY AGE OF CHILDREN FOR CHILD CARE CENTERS		
Age of Children	Child-Staff Ratio	Group Size
6 weeks	4:1	8
9 months	4:1	8
18 months	5:1	12
27 months	5:1	12
3 years	7:1	18
4 years	8:1	21
5 years	9:1	24
6 years	10:1	20
7 years	10:1	20
8–9 years	10:1	20
10 years and older	15:1	30

## New York

CRIMINAL BACKGROUND CHECKS REQUIRED BY TYPE			
Type	Child Care Centers	Small FCC Homes	Large/Group FCC Homes
Criminal history records	✓	✓	✓
Fingerprints	✓	✓	✓
Child abuse and neglect registry	✓	✓	✓
Sex offender registry			
Signed statement about criminal status	✓	✓	✓
MINIMUM PRESERVICE QUALIFICATIONS AND ONGOING TRAINING REQUIREMENTS			
Role	Minimum Preservice Qualifications	Ongoing Training Hours	
<b>Child care center staff</b>			
Director	CDA credential and experience	30 every 2 years	
Master teacher	CDA credential	30 every 2 years	
Teacher	Experience (with high school diploma/GED)	30 every 2 years	
Assistant teacher	NR	NR	
Aide	NR	NR	
<b>Small FCC home providers</b>			
Provider	Experience	30 every 2 years	
Assistant provider	NR	NR	
<b>Large/Group FCC home providers</b>			
Provider	Experience	30 every 2 years	
Assistant provider	Experience	30 every 2 years	

**Key:**

CCP = Certified Child Care Professional Credential awarded by the National Child Care Association  
 CDA = Child Development Associate Credential awarded by the Council for Professional Recognition  
 ECE = Early childhood education  
 FCC = Family child care  
 GED = General Educational Development Test  
 NA = Not applicable/not addressed  
 NAC = National Administrators Credential awarded by the National Child Care Association

NARA = National Association for Regulatory Administration  
 NC = No category of facility  
 NCCIC = National Child Care Information and Technical Assistance Center  
 NL = Not licensed  
 NR = Not regulated  
 SAC = School-age children

**\*Note:**

Other licensed facilities include school-age child care programs.