

# The 2007 Child Care Licensing Study

## Tennessee State Profile

### LICENSING AGENCY CONTACT INFORMATION

**Agency name:** Child and Adult Care Licensing, Tennessee Department of Human Services

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### NUMBER OF LICENSED FACILITIES AND LICENSED CAPACITY

Facility Type	Number of Licensed Facilities	Licensed Capacity
Child care centers	2,190	179,268
Small FCC homes	689	4,812
Large/group FCC homes	591	7,831
Other types of licensed facilities	0	0
<b>Total</b>	<b>3,470</b>	<b>191,911</b>

### NUMBER OF LICENSING SUPERVISORS, STAFF, AND CASELOADS

Total number of full-time equivalent licensing supervisors	16
Total number of full-time equivalent line staff	149
Estimated caseload ratio (i.e., number of facilities per line staff)	23:1

**Note:** NCCIC/NARA calculated the estimated caseload by dividing the total number of licensed facilities (i.e., centers and FCC homes) by the total number of licensing line staff.

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FREQUENCY OF INSPECTIONS BY TYPE			
Type	Child Care Centers	Small FCC Homes	Large/Group FCC Homes
<b>Prior to issuing a license</b>	✓	✓	✓
• Announced	✓	✓	✓
• Unannounced			
<b>License renewal</b>	✓	✓	✓
• Announced	✓	✓	✓
• Unannounced	✓	✓	✓
<b>Routine compliance</b>	✓	✓	✓
• Announced	✓	✓	✓
• Unannounced	✓	✓	✓
FREQUENCY OF REQUIRED INSPECTION VISITS BY FACILITY TYPE			
Type	Frequency		
Child care centers	More than 3 times a year		
Small FCC homes	More than 3 times a year		
Large/group FCC homes	More than 3 times a year		
FREQUENCY OF LICENSE RENEWAL BY FACILITY TYPE			
Type	Frequency		
Child care centers	Once a year		
Small FCC homes	Once a year		
Large/group FCC homes	Once a year		
REGULATIONS SUMMARY			
Regulations Title			Date
<b>Child care center regulations</b>			
Chapter 1240-4-3: Licensure Rules for Child Care Centers			9/3/2006
<b>Small FCC home regulations</b>			
Chapter 1240-4-4: Standards for Family Child Care Homes			1/1/2005

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REGULATIONS SUMMARY, CON.		
Regulations Title	Date	
<b>Large/group FCC home regulations</b>		
Chapter 1240-4-1: Standards for Group Child Care Homes	1/1/2005	
<b>Note:</b> NCCIC/NARA used child care licensing regulations that were posted on the National Resource Center for Health and Safety in Child Care and Early Education Web site between January 1, 2006, to December 31, 2007. Regulations titles were also copied directly from this site.		
DEFINITION OF LICENSED FCC HOMES		
<b>Small FCC homes</b>		
Number of children allowed	5–7 (plus 5 children related to the provider)	
Maximum number of children to 1 provider	7	
Provider’s own children counted	Yes	
Maximum number of infants and toddlers to 1 provider	4 younger than 2 years	
<b>Large/Group FCC homes</b>		
Number of children allowed	8–12 (plus 3 SAC)	
Ratio of children to 1 provider	See notes*	
Provider’s own children counted	Yes	
CHILD-STAFF RATIOS AND GROUP SIZE BY AGE OF CHILDREN FOR CHILD CARE CENTERS		
Age of Children	Child-Staff Ratio	Group Size
6 weeks	4:1	8
9 months	4:1	8
18 months	6:1	12
27 months	7:1	14
3 years	9:1	18
4 years	13:1	20
5 years	16:1	20
6 years	20:1	NR
7 years	20:1	NR
8–9 years	20:1	NR
10 years and older	20:1	NR

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CRIMINAL BACKGROUND CHECKS REQUIRED BY TYPE			
Type	Child Care Centers	Small FCC Homes	Large/Group FCC Homes
Criminal history records	✓	✓	✓
Fingerprints	✓	✓	✓
Child abuse and neglect registry	✓	✓	✓
Sex offender registry			
Signed statement about criminal status			

  

MINIMUM PRESERVICE QUALIFICATIONS AND ONGOING TRAINING REQUIREMENTS		
Role	Minimum Preservice Qualifications	Ongoing Training Hours
<b>Child care center staff</b>		
Director	Clock hours in ECE and experience	18
Master teacher	NR	NR
Teacher	High school diploma or GED	12
Assistant teacher	NR	NR
Aide	NR	NR
<b>Small FCC home providers</b>		
Provider	Child care orientation class within 3 months of licensure	4
Assistant provider	None	0
<b>Large/Group FCC home providers</b>		
Provider	Child care orientation class within 3 months of licensure	8
Assistant provider	None	2

**Key:**

CCP = Certified Child Care Professional Credential awarded by the National Child Care Association  
 CDA = Child Development Associate Credential awarded by the Council for Professional Recognition  
 ECE = Early childhood education  
 FCC = Family child care  
 GED = General Educational Development Test  
 NA = Not applicable/not addressed  
 NAC = National Administrators Credential awarded by the National Child Care Association

NARA = National Association for Regulatory Administration  
 NC = No category of facility  
 NCCIC = National Child Care Information and Technical Assistance Center  
 NL = Not licensed  
 NR = Not regulated  
 SAC = School-age children

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**\*Notes:**

Number of Caregivers Required <sup>1</sup>	Maximum Number of Children and Ages <sup>2</sup>
1	Maximum of 15 present, and no child present is younger than 3 years of age. <sup>3</sup>
2	Maximum of 15 present, and at least 1 child up to a maximum of 9 children present are younger than 3 years of age, but no more than 4 present are younger than 2 years of age. <sup>3</sup>
3	Maximum of 15 if 10 or more are younger than 3 years of age. <sup>3</sup>

<sup>1</sup> If any child's physical or mental condition requires special care, children younger than 9 living in the home increases the group size, or if a field trip is taken off premises, the number of caregivers required shall be increased by 1.

<sup>2</sup> Before 8 or more children are enrolled, the facility shall be approved by a fire safety inspector and by an environmentalist.

<sup>3</sup> If more than 12 children are enrolled, the additional children shall be of school age, and a school-age program shall be provided.